........Mandatory Disclosure........

MANDATORY DISCLOSURE UPDATED ON: **March 16, 2017**

AICTE FILE NO.   :   **CURRENT APPLICATION ID: 1-3381877251**

Date & period of approval   :   **Applied for 2017-18**

NAME OF THE INSTITUTION (PROPOSED)

Name	Shri Vile Parle Kelavani Mandal's Institute of Pharmacy
Address	Survey Number 499, Plot No. 03, Behind Gurudwara, Mumbai Agra Road, Dhule, Maharashtra-424001
District	Dhule
Pin Code	424001
State	Maharashtra
STD Code	02562 **Phone No:** 02562-297802
Fax No.	297802 **E-Mail:** mukund.baride@svkm.ac.in chhavi.rathi@svkm.ac.in
Web site	http://www.svkm.ac.in/Institute%20of%20Pharmacy/M__235

Office Hours: 10 am to 5 pm

Type of Institution: Category 1: Unaided Private Affiliated College
                                       Category 2: Minority- Gujarati Linguistics
                                       Category 3: Co-education

Name of Organization: Shri Vile Parle Kelavani Mandal

Address of Organization: SVKM New Building,10th Floor,(West Wing),V.L Mehta Road, Vile West,Mumbai-400056

Registered with:	F-30(Bom),dated 07/04/1953(Under Bombay Public Trust Act 1950), 733 of 1934-35, dated 31/10/1934(Under Society's Registration Act XXI of 1860)
Registration date:	Registered Under Bombay Public Trust Act , 1950 , on **07 /04/ 1953** Registered Under Society's Registration Act XXI of 1860, on **31/10/1934**
Website:	http://www.svkm.ac.in/Institute%20of%20Pharmacy/M__235
Name of affiliating University:	DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY
Address:	Dr. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY Vidyavihar, Lonere, Dist. Raigad - 402 103, Maharashtra. Telephone No. : 02140 - 275081, 275212 Fax : 02140 - 275040, 275142
Website:	www.dbatu.ac.in
Latest Affiliation period	Applied for 2017-18 (New Institution)

Name of the Affiliating University

Name	DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY		
Address	Vidyavihar, Lonere, Dist. Raigad - 402 103, Maharashtra.		
Pin Code	402103		
STD Code	02140	Phone No.	275081,275212
Fax No.	02140 - 275040	E-Mail	registrar@dbatu.ac.in
		Web site	www.dbatu.ac.in

NAME & ADDRESS OF THE PRINCIPAL

Name	Advertisement for recruitment is published on February 22, 2017 in National Newspaper – Times of India.				
Designation	**Principal**	Qualification & Experience	Highest Degree	Specialization	Total Experience
STD Code		Phone No. (O)	Fax No.		
STD Code		Phone No. (R)	**Fax No.**		
E-Mail		Mobile No.	--		

Governing Body Members

❖ **Members of the Board and their brief background**

Following is list of members of Governing Body for R. C. Patel Polytechnic, Shirpur as per Appendix 18 of AICTE Approval Process handbook 2016-17.

SN	Name of Member	Particulars	Nominee appointed by	Details
1	Shri. Amrishbhai R. Patel	Chairman	Nominated by Society	Entrepreneur & Industrialist
2	Shri. Bhupeshbhai R. Patel	Member	Nominated by Society	Entrepreneur & Industrialist
3	Shri. Rajgopal Bhandari	Member	Nominated by Society	Entrepreneur & Industrialist
4	Dr. Jayant. P Gandhi	Member	Nominated by Society	ENT Surgeon
5	Shri. Harshad H. Shah	Member	Nominated by Society	Entrepreneur
6	Regional Officer, Western regional Office, AICTE, Mumbai	Member	Nominee of AICTE	Regional Officer AICTE
7	An Industrialist / Technologist / Educationalist from the Region	Member	Nominated by Regional Committee	An Industrialist / Technologist / Educationalist
8	Nominee of Affiliating University	Member	Nominated by University	Nominee of Affiliating University
10	Nominee of State Government	Member	Nominated by DTE	Ex. Official
11	Director of Institute	Member Secretary	Nominated by Society	Director
12	Faculty of Institute	Member	Nominated by Society	Two Faculty of Institute

Date of Last meeting: Feb 03, 2017

Attendant

Nature and Extent of involvement of faculty and students in academic affairs/ improvements

Faculty and students will be involved in department of good academic activities by forming various committees

1. Allocation of class teacher and local guardian (Teacher Student 1:15)
2. Extra coaching classes for weaker students by senior faculty (If required)
3. Special classes for top 10 students
4. Involvement in various activities like soft skills development, technical skill development, sports, cultural, paper presentation contests, any social activity by forming a committee with head as a teacher and members as a student.
5. Staff performance will be measured and improved by the student's feedback and their suggestions.
6. Student's performance will be measured by the teacher by conducting various tests and the suggestions given by the teacher.
7. Training course for the students will be conducted according to the demand received from the students.

Mechanism/Norms & Procedure for democratic/good Governance

Frequently academic activities, Finance Budget/utilization, staff performance, students performance, Grievances will be discussed by Governing body and remedial actions will be taken.

Philosophy of Governance

Introduction:- The management of SVKM believes in implementing fair and transparent management policies. It believes in taking all of the members into confidence before implementation of process and plans. Issues are discussed and agendas are placed during the Annual General Body meeting. It is made sure that any major decision enjoys the full unanimous support of the members without any conflict of ideologies or interests whatsoever.

Best practices and methodologies implemented in successful organizations are observed and discussed to find out its viability in the local environment with respect to SVKM.

A significant amount of emphasis is laid on bottom up communication where a considerable amount of feedback is obtained from the lower tiers of hierarchy and policies finalized for further action.

Although the duties and functions have been defined for each level of management and for each member within a particular level, provision is still made for a certain amount of autonomy. A member can exercise this power during exceptional

circumstances in the larger interest of the organization. Such decisions are often appreciated by others in the hierarchy.

Participation: - Participation by both men and women is a key cornerstone of good governance. Participation could be either direct or through middle level management members. Management ensures that the participation is informed and organized. This implies freedom of association and expression on the one hand and an organized system on the other hand.

Rule of law: - Policies are implemented in view of legal frameworks which are enforced impartially. Full protection of human rights, particularly those of minorities are taken care of.

Transparency: - Fair amount of Transparency is maintained in all the decisions taken and their enforcement are done in a manner that follows rules and regulations. Information is freely available and directly accessible to those who will be affected by such decisions and their enforcement.

Responsiveness: - All the processes and decisions reach all those are involved in the system, within a reasonable timeframe.

Consensus oriented: - Conflicts in ideologies and interests are sorted out through mediation to reach a broad consensus in the larger interest of the organization and community.

Equity and inclusiveness: - The management imparts a sense of security and wellbeing to all of its members, faculty and students so that they do not feel excluded from the mainstream of organization. This is achieved by providing all groups, the opportunities to improve or maintain their wellbeing.

Effectiveness and efficiency: - Management ensures that the processes and institution produce results that meet the needs of industry and society while making the best use of resources at their disposal. This includes sustainable use of natural, human and financial resources and the protection of the environment.

Philosophy of Good Governance
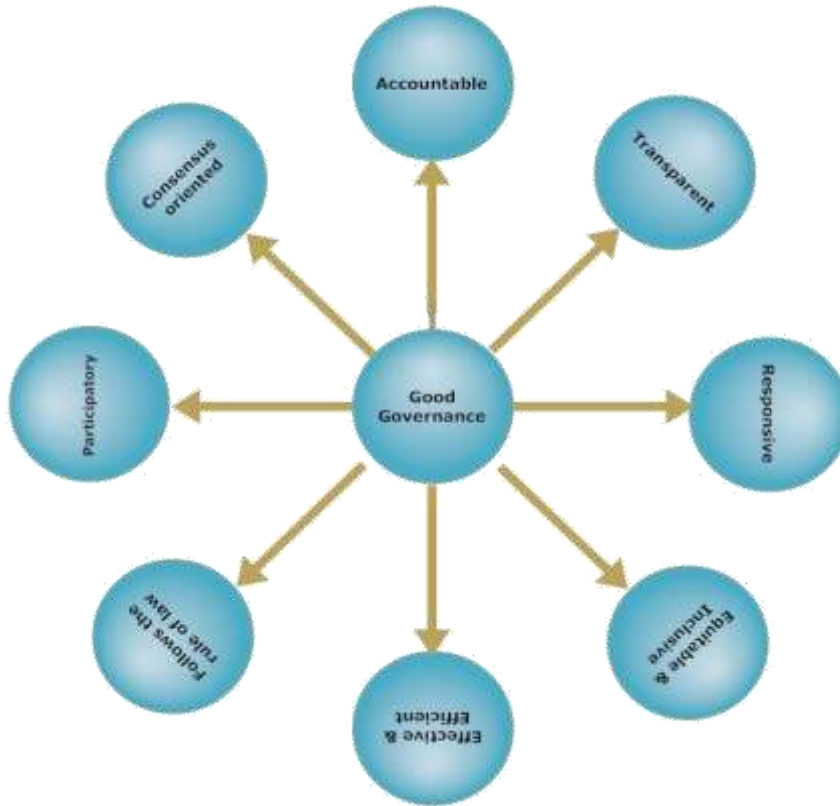
❖ **Student Feedback on Institutional Governance/faculty performance.**

SHRI VILE PARLE KELAVANI MANDAL INSTITUTE OF TECHNOLOGY
(DEPARTMENT _____)

The objective of this form is to obtain feedback from students in order to assist the faculty to diagnose the shortfalls so as to make the process of Teaching-Learning more effective.

Against every item of response, a box is provided to fill the appropriate marks out of 5, where 5 stands for best and 1 stands for poor.

EVALUATION OF TEACHERS BY STUDENTS

Course_____   Name of Faculty_____   Date of Feedback_____

Your Rank in Class – Among top 25%   Among top 50%   Others

SR. NO.	Item of Response	Rating (Out of Highest 5)
1	Teacher comes to class on time	
2	Teacher is well prepared	
3	Aims and objective made clear	
4	Subject matter organized in a logical sequence	
5	Command over English	
6	Class management	
7	Completion of syllabus	
8	Depth of coverage	
9	Explanation power	
10	Notes and dictation are clear and effective	
11	Did you feel encouraged to ask questions	
12	Did the process make you think?	
13	Did you feel motivated to learn more	
14	Teacher offers assistance and counselling as and when needed by you	
15	Does the teacher answer the questions raised by you to your expectation?	

Any other comments : _____

QUESTIONNAIRE FOR ASSESSMENT | Feedback

Note: Please tick as √ in front of your appropriate choice/feelings (mark once)

	Gender	Male			Female	
BE aggregate % (Tick any one)						
%	**100-85**	**84-74**	**73-64**	**63-55**	**54-47**	**46-40**
Grade	**A+**	**A**	**B**	**C**	**D**	**E**
[A] Teaching Learning **(in terms of learning support and academic)**	Excellent	Good	Average	Fair	Poor	
Credit System						
Utilization of Teaching Aids						
Conference and Workshop Conducted						
Library Facility (Books and journals available)						
Internet and Wi-fi facility						
Guest Lectures conducted						
Industrial/Education/Field tour arranged						
Use of latest technology						
Innovative practices						
Faculty Support						
Syllabus and Course Contents						
Examination System						
Studious Environment						
Paper presentation/Project presentation Encouragement						
[B] Infrastructure **(in terms of comfort, aesthetic and use of latest technology)**	Excellent	Good	Average	Fair	Poor	
Building						
Class Room Comfort with Audio-Visual facility						
Laboratory Equipment						
Sports						
Cultural						
Hostel						
Canteen						
Library						
Computer Lab / Center						
Sanitary						
[C] College Promotional Activity	Excellent	Good	Average	Fair	Poor	
Website						
Print Media Advertisement/News						
Hoarding and Banners						
Brochure / booklets / Leaflets						
Education Fairs / Event Sponsorships						

SHRI VILE PARLE KELAVANI MANDAL INSTITUTE OF TECHNOLOGY, DHULE   MANDATORY DISCLOSURE

[D] Student's Support System	Excellent	Good	Average	Fair	Poor
Local Guardian & Counselling system					
Soft Skill Training Courses					
Technical Training Courses					
Placement Assistance					
Higher Education Guidance					
Safety and Security					
Health care and Gym					
College Canteen and Mess/Food					
Hostel facility					
Hostel Canteen and Mess/Food					
Hostel Discipline and Environment					
Indoor and Outdoor game facility					
Cultural Activity					
Administrative/Office Support (in terms of time consumed for processing of your request)					
Department Support (in terms of time consumed for processing of your request)					
Library (in terms of Books / Journals available and time consumed for processing of your request)					
Scholarship/Freeship & Financial Aids support					
Student Reward and Award (appreciation)					
Anti-Ragging Environment (Ragging-Free)					
Bus Transportation					

[E] Others	Excellent	Good	Average	Fair	Poor
Brand Image & Management Reputation					
Campus overall Life and Culture					

[F] What you achieved (gain)? (Rate your development in last 3 / 4 yrs, studying in Technical/Professional Education)	Excellent	Good	Average	Fair	Poor
General Knowledge					
Technical Skills (Special Course/program)					
Soft Skills (English Proficiency, Communication, Aptitude, Body Language, behavioral style)					
Group/Friend Development					
Social & Humanity					
Leadership					
Self-Confidence Level					
Emotional Stability					
Pressure/Stress Handling ability					
Creativity / Idea Generation					
Ability to achieve Goals/Objectives					

❖ **Grievance redressal mechanism for faculty, staff and students**

Staff Grievance Committee	Students Grievance Committee
All Grievance dispute will be solved by Grievance committee for student/staff constitution of Grievance committee is as follow	
1. Chairman 2. Principal 3. HODs	1. Principal 2. Staff 3. Students

V.   PROGRAMMES

❖ **Name of the Programmes approved by AICTE (New Institution):**

B. Pharmacy   -   100 seats

Fee Structure 2017-18

Since it is a New Institution fees will be levied as per the norms of Shikshan Shulk Samiti, Dr BabaSaheb Ambedkar Technological University and State Govt. of Maharashtra.

Placement Facilities

The Placement cell will be constituted by the members Training and Placement Officer as a head and staff and students conducts various kinds of training program on English Speaking, Personality Development Skills and Interview Techniques which helps to be trained practically horn their skills according to the market demand. The Cell will also organize frequent industrial visits for students.

Campus placement in last three years with minimum salary, maximum salary and average salary

S.No.	Year	Minimum Salary Offered (Gross) pm	Maximum Salary Offered (Gross) pm	Average Salary Offered (Gross) pm
Not Applicable as the Institute is new				

❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:

Nil

VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

Will be appointed post approval of AICTE, State Govt.

VIII. FEE

Will be charged post AICTE approval.

IX. ADMISSION

❖ Number of seats sanctioned with the year of approval.
NA

❖ Number of students admitted under various categories each year in the last three years.
NA

❖ Number of applications received during last two years for admission under Management Quota and number admitted.
NA

X.   Admission Procedure

For the eligibility and admission process for the admission to the First Year Engineering.
 www.dtemaharashtra.gov.in
and   http://dbatuonline.com/

Counseling / Mentoring	Student Counsellor & Local Guardian Scheme-
	Local Guardian will be allotted to group of the students who help them in all their problems including issues like academic, financial concerns, accommodation, faculty interaction etc. He will conduct periodic meetings with students to help them in their personal and curricular problems. He will assist them for Activities -anything that impacts on success of students
	Clarify policies and procedures
	Share personal concerns
	Discuss academic problems
	Review study and time-management skills
Career Counseling	Through Training & Placement Cell
	A separate Training & Placement Cell will be formed with dedicated staff. It provides students training programs to enhance their technical/ non-technical skills & for career development
Medical Facilities	Available
	Institute have Medical staff to provide first-aid and medical help in emergency. Physical Teacher will be also trained to give First-Aid Treatment. Institute has Medical Center which is well equipped with First-Aid facility. Medical practitioners from outside will visit the institute in the afternoon daily.
Student Insurance	Available

Student Activity Body	Will be formed after academic commencement
Cultural activities	Annual Social Gathering, Fresher's Party, Engineering Day celebration every year
	Special focus will be given for all round growth of students by encouraging them to participate in extra-curricular and co-curricular activities. Every year the institute will conduct co-curricular activities like Essay, Debate, Quiz, Song, Music Competitions and the winners will be awarded during the Annual Day.
Sports Activities	Sports Week will be held every semester.
Literary Activities	1) One hour every week (on Wednesdays) for literary and cultural activities. 2) Encouragement and guidance for participation in Inter College Competitions. 3) Encouragement and guidance to speak from public platforms. 4) Programmes by eminent artists and speakers. 5) Manuscript magazines and printed College Annual to bring out the hidden literary talents.
Magazine/Newsletter	One issue of Technical Magazine will be published in each semester which will consist of articles & information of current trends in the field of Engineering.
Technical activities/ Techfest	Tech fest (technical symposium) will be organized every year which will consist of various competitions such as poster & paper presentation, project/ Model presentation, Debate & quiz Competition, circuit / PCB design competition.
Industrial Visits	Will be arranged yearly (Visit to Mobile Main control station, Fully automated Industries such as

	spinning mill, Telephone Exchange station, Software Industries)
Alumini Activities	Alumini meet will be arranged frequently.
	The College will have an Alumni Association.

Name of Information	
officer for RTI	Principal of Shri Vile Parle Kelavani Mandal Institute of Pharmacy, Dhule
Designation	Principal
Phone no with STD code	02562-297802
Fax no with STD code	02562-297802